

25X1

SECRET

Copy 5 of 5

20 March 1956

MEMORANDUM FOR: Finance Division

25X1

SUBJECT

17 December 1955

- Travel Claim for ~~Period~~

1. It is requested that subject (employee's ~~name~~) ~~144.1~~ account be credited in the amount of \$773.95. The credit should be applied against the following advance(s):

<u>DATE OF ADVANCE</u>	<u>AMOUNT OF ADVANCE</u>	<u>AMOUNT TO BE CREDITED</u>
15 December 55	\$1,032.18	\$773.45

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$773.95. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBLIGATION REF. NO.</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
POS-DOI Proj 225-56	6-1004-30-001	10499	02.1	\$773.95

Dr. 600.1

3. The Security Office has requested that this voucher not be released through normal administrative channels.

25X1

Authorized Certifying Officer
Project Comptroller

Distribution:

- 0&1 - Addressee
- 3 - Voucher file
- 4 - Proj Pers file
- ~~5~~ - Chrono

JHS/jec

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